

# Titusville Rifle & Pistol Club

Titusville, Florida

## BYLAWS

December 2011

### ARTICLE I: NAME

The name of this Organization shall be the **Titusville Rifle and Pistol Club, Inc.**

### ARTICLE II: OBJECT

The object of this Organization shall be the encouragement of organized rifle, pistol, and shotgun shooting among citizens of the United States, with a view toward better knowledge on the part of such citizens of the safe handling and proper care of firearms as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play, and self-reliance that are essentials of good sportsmanship and true patriotism.

### ARTICLE III: MEMBERSHIP

1. Any law abiding citizen of the United States, 18 years of age or over, may become a member of this organization upon an approval vote of the membership present at any general meeting. Prospective members must subscribe to the NRA pledge outlined below and pay the prescribed dues. Prospective members will not be prevented from joining TRPC if they are not currently NRA members, but membership in the National Rifle Association of America is mandatory and proof of current membership shall be required upon renewal of membership. Membership in the club includes a **NON**-voting spouse membership.

#### NRA PLEDGE

*I hereby agree to apply for membership in the National Rifle Association. I certify that I am a citizen of the United States; that I am not a member of any organization which has any part of its program the attempt to overthrow the government of the United States by force or violence; that I have never been convicted of a crime of violence and that if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.*

2. New members will be subject to a 6-month probationary period. During the probation the new member may be expelled for engaging in unsafe or destructive acts on Club property without the rights granted under Article VIII.

3. All members must be eligible to own firearms in accordance with Florida law and Federal law. Failure to meet this requirement shall result in immediate expulsion from the club.

## **ARTICLE IV: DUES AND FEES**

1. The membership dues for the Club, range usage fees for special activities, and the daily fee for the general public, shall be established by the Board of Directors.
2. Annual dues shall cover, besides the regular Club activities, the insurance necessary to protect the individual and the Club. The dues are payable at the annual meeting in October, and there shall be a grace period until December 31. After December 31<sup>st</sup> a person's membership will expire.
3. First year dues shall include a one-time initiation fee as established by the Board of Directors. A person who has let his membership expire will also be charged the one-time initiation fee.
4. First year dues shall be prorated semi-annually for new members entering the Club during the fiscal year.
5. Annual dues include a membership for the spouse of a member. A card for the spouse will be issued if requested.
6. After 25 years continuous membership, a person will be considered a Member Emeritus and will no longer be required to pay annual dues.

## **ARTICLE V: MEETINGS**

1. The **Annual** meeting of the Club should be the last general meeting in October of each year.
2. The **Regular** meetings of the Club for transaction of ordinary business will normally be held on the first and third Wednesday of each month (September through May) at such time and place as may be determined by the Board of Directors. During the summer months (June-July-August), meetings will be held only on the first Wednesday of the month.
3. A **Special** meeting of the Club may be held at any time or place upon the call of the President or upon the call of the Board of Directors.
4. Meetings of the Board of Directors shall be held regularly at such time and place as the Board may determine. Special meetings may be held at any time on call of the President or on demand, in writing, to the Secretary by three members of the Board. All meetings of the Board shall be open to attendance by the Club members, with notification given at a general meeting prior to the Board meeting.
5. Quorum is the minimum number of members required to be present to conduct Club business. 25 members of the Club entitled to vote shall constitute a quorum at any meeting. 60% of the members of the Board of Directors shall constitute a quorum.

## **ARTICLE VI: ELECTIONS**

1. At the first general meeting in September, an Election committee consisting of the Vice President and two or more appointees will be selected to conduct elections.
2. Nominations will open during the 1<sup>st</sup> general meeting in September. Nominations must be made at a general meeting and will close at the end of the 1<sup>st</sup> general meeting in October. Unchallenged incumbents will appear on the ballot, and write-in votes will be allowed. All candidates for office shall be afforded the opportunity to address the Club.

3. Any member who has been a member for three consecutive years and in good standing may run for office and Board of Directors; however, he may run for only one office in any election. This requirement may be overridden by the Board of Directors.
4. Members in good standing are afforded full voting and Club privileges. Only one vote is allowed per paid membership.
5. Voting shall be open for 30 minutes during the Annual Meeting. All eligible members may vote, one time only. Proxy votes shall not be permitted. Signed and sealed Absentee ballots will be permitted if delivered to a club officer by the start of the Annual Meeting. The Election committee shall count the votes and announce the results. New officers shall take office at the next general meeting of the Club.

## **ARTICLE VII: OFFICERS**

1. The Officers of this Club shall be a President, Vice-President, Secretary, Treasurer, Executive Officer, Procurement Officer, and Chief Range Officer. The President shall appoint the Executive Officer, Procurement Officer, and Chief Range Officer. These, along with five (5) members appointed by the president and five (5) elected by the general membership, shall constitute the Board of Directors. Officers shall be elected by majority vote of the members in good standing present at the Annual Meeting of the Club and shall hold office for one year. If, for any reason, the Annual Meeting is not held in accordance with Article V, the Officers will hold over until such time as the Annual Meeting can be held and election conducted.
2. The Outgoing President shall remain on the Board for a period of one year.
3. The Board of Directors shall have final control and supervision of all the activities of the Club.
4. The Board of Directors shall have final approval of all motions approved by the general membership.
5. Resignation of an Officer or a Board member will be accepted at a general meeting of the Club.
6. A vacancy in the elected Board of Directors shall be filled by a majority vote of the members of the Club. If a vacancy exists in an appointed office, the President shall appoint a replacement. All new officers elected or appointed shall fill the vacancies until the date of the next Annual meeting as provided by Article V or as provided in the paragraphs above.

## **ARTICLE VIII: DUTIES OF OFFICERS**

1. The **President** shall preside at all meetings of the Club and the Board of Directors. He shall be a member ex-officio of all regular and special committees and shall perform all duties as usually pertain to his office. He shall have no authority or implied power to remove an officer, Board member, or Club member from office or membership.
2. The **Vice President** shall perform the duties of the President in his absence or at his request and preside over the Election committee.
3. The **Secretary** shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the Club by the National Rifle Association and by the Director of Civilian Marksmanship. He shall notify members of the

Board of Directors of all meetings and shall notify all members of special and annual meetings as required in Article V. He shall keep a true and accurate record of all meetings of the Board of Directors and of the Club, with the exception of the Treasurer's books of account. All applications and recommendations for membership to the Club shall be made to the Secretary. He shall collect all dues for same and remit them to the Treasurer. He shall be responsible for annually affiliating the Club with the National Rifle Association of America. He shall preside over any regular or special meetings in the absence of both the President and the Vice President.

4. The **Treasurer** shall have charge of the general funds of the Club and place same in such bank or banks as may be approved by the Board of Directors. Such funds shall only be withdrawn by check signed by any two authorized signatories on file with the bank. Common occurring expenditures such as utilities, property rental, club affiliation fees and insurance shall be considered as pre-approved and are not subject to this clause. All club expenditures require written prior approval by at least three club officers and/or board members. Any expenditures lacking proper approval documentation shall not be reimbursed. Expenditures of Club funds in excess of \$750.00 will require Board of Directors approval, and expenditures in excess of \$1000.00 will require approval by the general membership. The Treasurer shall keep a true and accurate account of all his transactions and shall render detailed reports at any meeting of the Board of Directors and at one general meeting of the Club each month. He shall present a detailed report, with vouchers, to the Club at the Annual Meeting, or as requested at other meetings. The Treasurer will surrender the written records and any associated material to the Financial Audit committee when requested to do so.

5. The **Executive Officer** shall have charge of the ranges of the Club, the printing of score boards or score cards, and the arranging of competitions.

6. The **Procurement Officer** shall have charge of procurements for the Club and the public, which will require use of the Federal Firearms license and/or business license held by this Club and all records pertaining.

7. The **Chief Range Officer** shall have charge of the range officers of this Club and shall coordinate with the Executive Officer the dates on which the range(s) will be open for use.

8. The **Financial Audit Committee** shall be appointed by the president and approved by the Board of Directors on an annual basis. The committee shall have charge to conduct an audit of the expenditures of the club on a periodic basis or whenever deemed necessary by the committee or the Board of Directors.

9. The **Election Committee** members shall be appointed by the President. The Vice President shall preside over the committee. The committee will accept nominations, produce and count ballots, and will have responsibility to conduct all elections.

## **ARTICLE IX: COMPLAINTS, SUSPENSION OR EXPULSION**

1. An Officer or Board member may be removed from office by a two thirds affirmative vote of the members in good standing present at any special meeting called for that purpose. No vote for removal or suspension may take place unless at least fifteen (15) days notice in writing shall have been given the officer, stating the reason for his/her removal and the date, place, and time of the Special Meeting for such purpose. At such meeting, the Officer or Board member shall be accorded a full hearing.

2. A member of the Club may be suspended or expelled from the Club for reasons deemed sufficient by the Board of Directors, by a two thirds affirmative vote of the members of the Board present at any special meeting called for that purpose. No vote on suspension or expulsion may be taken unless at least fifteen (15) days notice in writing has been given to the member stating the charges preferred and the date, place and time of the Special Meeting at which such charges will be considered. At such meeting, the member shall be accorded a full hearing.
3. Charges against an officer or member may be preferred by any member in good standing. They shall be in writing, clearly stating the facts relied upon and accompanied by affidavits or exhibits, which are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. Upon notification, the President shall call a meeting of the Board of Directors to hear the charges. The Secretary will give at least fifteen (15) days notice of the meetings to the Board of Directors, to the accuser, and to the accused, which notice shall be in writing and will include a true copy of the charges and any supporting affidavits and exhibits.
4. Any official or member of the Club who has been suspended or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this Club immediately upon receipt of official notice by the Secretary of the NRA.
5. The National Rifle Association of America shall be given a complete report whenever a member of this Club is suspended or expelled, showing charges and action taken.
6. Any member having a complaint or objection about the running of the Club/Ranges may notify the President (or other Board member) and request a hearing of the complaint at a meeting of the Board. The President will schedule a Board meeting at his earliest convenience to consider and resolve the complaint. Any member who repeatedly fails to follow this procedure may have his membership terminated (per Article IX Paragraph 2).

## **ARTICLE X: CONDUCTING MATCHES**

1. All formal Club competitions held by this Club may be governed by the rules and regulations as set forth by the National Rifle Association of America, approved by the National Board for the Promotion of Rifle Practice and the Secretary of the Army. Matches not sanctioned by the NRA will be governed by a Discipline Director for each match discipline.
2. The Discipline Director will be in charge of the various shooting matches: IDPA, SASS, Archery, Bench Rest, etc. All proceeds from the matches will be forwarded to the Club Treasurer with a match financial report and the receipts for any expenses related to that match.
3. The Discipline Director, with the Board of Directors approval, can request an advance from the treasury for any extraordinary expenses such as building props, purchasing targets, or other match necessities.
4. The Discipline Director may keep 100 dollars for future match expenses. This money will be reflected in the Discipline Director's match financial report.

## **ARTICLE XI: AMENDMENTS**

The general membership may propose amending these bylaws. The Board of Directors shall

meet to review and vote on the proposed amendment. The NRA will be notified of amendments to the bylaws after being acted upon and approved by the Club Membership.

**ARTICLE XII: AUXILIARY**

Upon approval by the Board of Directors of the Club, an Auxiliary may be formed. Club facilities will be available to the Auxiliary.

**CERTIFICATION OF APPROVAL**

I certify these bylaws have been voted upon and approved by the Membership of this Club and are therefore adopted this 14th day of December 2011.

*(Original signatures reside in Secretary records)*

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G. D. O'Neil  
President

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Rodney Krienke  
Secretary

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Board Member

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Board Member